

**MINUTES, North Carolina Veterinary Medical Board  
Raleigh, North Carolina, September 12, 2024**

At 8:01 a.m., President Azure Holland, DVM, called to order the regular meeting of the North Carolina Veterinary Medical Board. This meeting was held at the Board office and virtually through Zoom. Board members present in person were Azure Holland, DVM; Robin Lazaro, RVT; Michael Martin, DVM; Mr. Tim Gold; Edward Faulkner, DVM; Allen Cannedy, DVM, and new board member Andrea Gentry- Apple, DVM. Ronald Komich, DVM was present via Zoom. Also present in person were Keith West, Executive Director; Board Attorney, Matthew Skidmore; Jennifer Kendrick, Executive Director, North Carolina Veterinary Medical Association (NCVMA); Anthony Blikslager, DVM, PhD, Associate Dean, North Carolina State University College of Veterinary Medicine (NCSU-CVM), Joseph P. Jordan, PhD, Chief Executive Officer, North Carolina Physician's Health Program (NCPHP), and Ms. Mitchell, NCSU Student Liaison.

The following guests were also in attendance via Zoom: -Jennifer Shults, DVM, Legislative Chair, (NCVMA); Susan Bull, DVM, former Board member; Jon Carr, Attorney and Lobbyist (NCVMA); Paige Harrington, Secretary/Treasurer (NCVMA); Maureen Susi, RVT, Treasurer, (NCAVT); John McHugh, Director of State Legislature, American Society for the Prevention of Cruelty to Animals (ASPCA); Kim Lewis, RVT, President (NCAVT); Shannon Bass, DVM, President Elect, (NCVMA); Nathan Moyer, RVT (NCAVT);

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Marguerite Gleason, DVM; Shannon Nowak, RVT, Secretary (NCAVT); Aaron Lopez, (Political Capital); Erin Clark, RVT, Representative (NAVTA); Karen Smith, President Elect, (NCVMA), and Krystina Phillips.

President Azure Holland, DVM reviewed for the Board the Governor's and the North Carolina Ethics Commission's statements on recognizing and avoiding conflicts of interest. She also reviewed N.C.G.S. § 90-179 of the North Carolina Veterinary Practice Act.

The July 11, 2024, Board meeting minutes were reviewed. Michael Martin, DVM made a motion to accept the minutes and Edward Faulkner, DVM, seconded the motion. The motion passed unanimously.

**New Business:**

Edward Faulkner, DVM announced that he would like to nominate Susan Bull, DVM as a nominee for one of the AAVSB Board of Directors positions. Michael Martin, DVM made a motion to accept the nomination and Allen Cannedy, DVM seconded the motion. The motion passed unanimously.

**President's Report:**

None

**North Carolina Professional Health Program (NCPHP) Report:**

Joseph P. Jordan, PhD, Chief Executive Officer, presented his report in

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person and gave an update on the North Carolina Professional Health Program. Dr. Jordan will meet with Executive Director Keith West to discuss working with the Board to assist with continued success of the program.

**State Veterinarian's Report:**

Michael Martin, DVM reported there were no new changes in the status of disease cases. Dr. Martin also updated the Board on the influenza cases.

**Legislative Committee Update:**

Executive Director Keith West announced that the Boarding Kennel rules were approved and will become effective January 1, 2025. NCVMB inspectors are scheduled to ride along with Boarding Kennel inspectors for training on inspecting boarding kennels. Executive Director Keith West will also be a part of the trainings as well. Inspection forms will be updated to show Boarding Kennels.

The facility permits and continuing education rules have been approved by Rules Review Commission attorneys and include the Board approved edits. These rules are scheduled to be heard and approved September 25 at the scheduled Rules Review Commission meeting. Continuing education changes will be effective January 1, 2025.

The new facility permit application including boarding kennel permit will be available soon, hopes to launch October 1<sup>st</sup>. Announcement of the

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launch will be sent by email.

**Facility Inspection Report:**

Executive Director Keith West announced the new inspector Marisol Iannuzzi, DVM. All inspectors are caught up and there have been no serious violations. Inspectors have been educating facilities of new changes with permits.

**Attorney's Report:**

Mr. Skidmore reported that there were 17 cases with 2 continued since the last meeting. There are 25 cases this month with 1 case being continued.

Mr. Skidmore reported all Board members trainings are current.

**Student Liaison Report:**

None

**Executive Director's Report:**

Executive Director, Keith West explained the audit report and the suggestions that were made. Executive Director Keith West also presented the status report of the number of active Veterinarians and Registered Veterinary Technicians as the number of licensed and number of applications continue to increase, and reviewed the NCVMB's finances and accounts. The civil monetary payment rate with the Office of State Budget and Management (OSBM) has been updated to 3.02%.

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At 8:43 a.m. the Board took a break and returned at 9:00 a.m.

At 9:01 a.m., pursuant to G.S. § 143.318.11 (a)(3) and (6), for applicant review, and to consult with the Board's attorney. A motion was made to go into closed session by Michael Martin, DVM and seconded by Edward Faulkner, DVM. The motion was approved unanimously.

At 10:08 a.m., Michael Martin, DVM made a motion to leave closed session and Edward Faulkner, DVM seconded the motion. The motion passed unanimously.

Allen Cannedy, DVM read into the minutes the decisions from Committee on Investigation No. 11 and 12.

**Report of Committee on Investigations No. 11**

- a. 2024033-11 – Letter of Caution

**Report of Committee on Investigations No. 12**

- a. 2024021-12 – Dismissed, No Probable Cause
- b. 2024026-12 – Dismissed, No Probable Cause
- c. 2024037-12 – Dismissed, No Probable Cause
- d. 2024039-12 – Dismissed, No Probable Cause
- e. 2024046-12 – Letter of Caution
- f. 2024051-12 – Continued
- g. 2024052-12 – Letter of Caution and Dismissed, No Probable Cause
- h. 2024053-12 – Letter of Reprimand

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- i. 2024054-12 – Dismissed, No Probable Cause
- j. 2024058-12 – Dismissed, No Probable Cause
- k. 2024061-12 – Dismissed, No Probable Cause
- l. 2024065-12 – Letter of Caution

Michael Martin, DVM made a motion, seconded by Edward Faulkner, DVM, to approve the report from Committee on Investigations No. 11 and 12. The report from Committee 11 and Committee 12 was approved unanimously.

Robin Lazaro, RVT read into the minutes the decisions from Committee on Investigation No. 10.

**Report of Committee on Investigations No. 10**

- a. 2024030-10 – Dismissed, No Probable Cause (both)
- b. 2024031-10 – Dismissed, No Probable Cause
- c. 2024036-10 – Dismissed, No Probable Cause
- d. 2024038-10 – Dismissed, No Probable Cause
- e. 2024041-10 – Dismissed, No Probable Cause
- f. 2024042-10 - Continued
- g. 2024047-10 – Letter of Reprimand
- h. 2024049-10 - Dismissed, No Probable Cause (both)
- i. 2024050-10 – Letter of Caution
- j. 2024055-10 – Letter of Caution

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- k. 2024060-10 – Dismissed, No Probable Cause
- l. 2024069-10 – Dismissed, No Probable Cause

Edward Faulkner, DVM, made a motion, seconded by Allen Cannedy, DVM, to approve the report from Committee on Investigations No. 10. The report from Committee 10 was approved unanimously.

These decisions are preliminary and will not be final until the decisions are accepted into the minutes, the decision is drafted by the Board Attorney and is approved by the Committee chair and then mailed to the licensee and complainant. In the case of a letter of reprimand, the licensee has 15 days from its receipt to reject it and request a hearing. If a rejection occurs, the case is returned to the Committee for review and action.

**Old Business:**

None

**Other Business:**

The Board meeting dates for 2025 were discussed.

**Approval of Expenses:**

Robin Lazaro, RVT made a motion to approve the Board's expenses, and it was seconded by Edward Faulkner, DVM. The expenses were approved unanimously.

**Final Review and Summary of Action Items:**

Executive Director, Keith West, will send the proposed Board meeting

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dates for 2025 to all Board members for final approval.

The Board having no further business, a motion to adjourn made by Edward Faulkner, DVM, seconded by Robin Lazaro, RVT, passed unanimously. The meeting was adjourned at 10:52 a.m.

Respectfully Submitted,

Keith West  
Executive Director