President David E. Brooks called the meeting to order at 1:40 P.M. Others in attendance were Board members Drs. George Edward, Joseph Gordon, Herbert Justus, Kenneth Padgett, Amy Lewis and Mrs. Nellie Jones. The Board Attorney, Mr. George Hearn, and Executive Director, Mr. Thomas Mickey were also present.

The Executive Director read the minutes of the November 7, 1996, meeting. On a motion made by Dr. Padgett, seconded by Dr. Lewis, the minutes were approved as corrected.

The Board reviewed the letter received from Dr. Patricia Monahan concerning her letter of caution issued at the last Board meeting. No action was taken.

Dr. Brooks reviewed and discussed comments he had received about the last President's letter with the Board. No further action was taken.

Mr. Hearn requested that his meeting with the Board be postponed until the next Board meeting. This item is to be placed on the agenda on the next meeting.

The Executive Director distributed and financial report to the members of the Board.

The Executive Director reported on the scores candidates received on the December administration of the National Board Examination and the Clinical Competency Test.

The meeting was adjourned at 9:00 a.m. so that the Committee on Investigations No. 7 could conduct a conference call concerning a pending case.

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The meeting was reconvened at 9:50 a.m.

The Board reviewed the information from Dr. Jeffrey M. Kline concerning his attempt to be licensed in North Carolina. At 10:15 a.m. Dr. Kline and his wife joined the meeting. He requested that the Board waive the Educational Commission for Foreign Veterinary Graduates (ECFVG) requirement, G.S. 90-187(c), for foreign veterinary graduates. Dr. Kline and his wife left the meeting so the Board could review his request. Dr. Gordon made a motion to waive the ECFVG requirement and grant him a limited veterinary license. After the Board reviewed the General Statutes and determined that the ECFVG requirement is still required for a limited license Dr. Gordon withdrew his request. The Board again met with Dr. Kline and his wife and informed him that the Board does not have statutory authority to grant his request. The Board recommended that Dr. Kline write

to the ECFVG committee and request that they grant him an exemption from the final step of the program. Dr. Kline left the meeting at 11:45 a.m.

The Board reviewed the Agenda and approved the 1997 calendar year.

The Executive Director reviewed the appointment of a new member to the Board by the Governor. This member's appointment to the Board has been withdrawn by the Governor as this person resided in the same congressional district as Dr. Gordon.

The Executive Director reviewed the requirements of the ECFVG program with the Board. No action was taken.

Dr. Gordon reported on the requirements of a simplified employee pension plan (SEP). Dr. Gordon made a motion to recommend the establishment of a SEP plan for full-time Board employees with a one year waiting period for eligibility. Dr. Lewis seconded the motion. The motion passed unanimously.

Dr. Gordon reported on an insurance plan for Board employees. He made a motion to establish a medical insurance program for full-time employees. The plan would be an 80/20 plan with a \$300 deductible. Dr. Lewis seconded the motion. The motion passed unanimously.

On a motion by Dr. Gordon, seconded by Dr. Edwards the Board entered executive session to discuss personnel matters.

The Board returned from executive session.

The meeting was adjourned at 12, 15 p.m. for lunch.

The meeting was reconvened at 1:15 p.m.

The Board met with Dr. Julie Levy to discuss Operation Catnip. This is a free spay and neuter program for wild and stray cats. No further action was taken.

Investigative Committee Reports

Report of Committee on Investigations No. 1

- 96004-9-9 Dr. Diana Whittier Dudley (Complaint of Ms. Robin Collins) Continued.
- 96014-9-9 Dr. Diana Whittier Dudley (Complaint of Ms. Lisa Keller) Continued.
- 96024-1-1 Dr. Dennis Jackson (Complaint of Ms. Rosemary
 Davino) Disciplinary Action Letter of Caution to be
 written by Mr. Hearn.

- 96040-1-1 Dr. George Creed (Complaint of Ms. Kristian Davis) Continued.
- 96042-1-1 Dr. Marjorie I. Lindeke (Complaint of Ms. Mary Kenney) Dismissed. No probable cause. Letter to be written by Mr. Hearn.
- 96043-1-1 Dr. Joseph H. Kinnarney (Complaint of Ms. Shelley Albea Lilly) Dismissed. No probable cause. Letter to be written by Mr. Hearn.
- 96045-1-1 Dr. Bruce A. Simmons (Complaint of Mr. & Mrs. James Melvin Thomas) Dismissed. No probable cause.

 Letter to be written by Mr. Hearn.
- 96038-1-1 Dr. Steven C. Grubb & Dr. Jill Brady (Complaint of Mr. John M. Brennan) Mr. Brennan does not wish to proceed with the complaint and as such the Committee considers this complaint withdrawn.

Report on Committee on Investigations No. 7

96017-1-7 Dr. Bradley K. Benson (Complaint of Mrs. Linda
Beddard) - The Committee reviewed this case at the last
meeting and issued Dr. Benson a Letter of Reprimand.
After meeting with Dr. Benson the Committee

determined that a Letter of Reprimand was not warranted. The Committee recommended that a Letter of Caution be issued instead. The full Board agreed with the Committee's decision.

- 96023-1-7 Dr. Kimberly Michele Browning (Complaint of Ms. Jo Beth Bingham) - Dismissed. No probable cause. Letter to be written by Mr. Hearn.
- 96039-1-7 Dr. Bentley Stephenson (Complaint of Mr. & Mrs.

 Joseph Frenn) Dismissed. No probable cause. Letter to be written by Mr. Hearn.
- 96026-1-7 Dr. Gary Dean Stutesman (Complaint of Ms. Doreen Cook) Dismissed. No probable cause. Letter to be written by Mr. Hearn.
- 96031-1-7 Dr. Cynthia Burnett (Complaint of Mr. & Mrs. Michael Miller) Continued.
- 96037-1-7 Dr. Cynthia Denise Burnett (Complaint of Mr. & Mrs. Ray Eakins) Continued.

The Board reviewed the request of Dr. John Richard James Scott for the reinstatement of his veterinary license. His license was revoked on March 1, 1993, when he failed to renew. The Board took no action until such time that Dr. Scott provided the Board with additional information about his illness.

The Board reviewed the request of Dr. Donita L. Frazier for the reinstatement of her veterinary license. Her license was revoked on March 1, 1993, when she failed to renew. Dr. Lewis made a motion that her license not be reinstated until her continuing education is verified by the Executive Director. If she has earned the required number of hours her license is to be reinstated. Dr. Padgett seconded the motion. The motion passed unanimously.

The Board reviewed the request of Dr. Ann Stuart for clarification on the supervision and employment of veterinary assistants. Dr. Gordon made a motion that the Board inform her that the type of supervision that she requests is allowable. The motion was seconded by Dr. Lewis. The motion passed unanimously.

The Board reviewed the request from Dr. Ian William Harrison concerning floating teeth by non-veterinarians. Dr. Padgett made a motion to have Mr. Hearn write to Dr. Harrison and inform him that he would be aiding and abetting the unlicensed practice of veterinary medicine. The motion was seconded by Dr. Gordon. The motion passed unanimously.

The Executive Director is to issue a conditional inspection certificate for the practice facility of Dr. Baird if he can get a letter stating that a veterinarian in the area will take his emergencies.

The Board reviewed the information concerning Ms. Renee D. Daniel and Vetsound Inc. Ms. Daniel is providing ultrasound services to veterinarians. Dr. Lewis made a motion to inform her that she cannot perform invasive procedures and to remove diagnostic, veterinary and other terms being used in a manner to circumstances which induce the belief that she is delivering the practice of veterinary medicine. Dr. Gordon seconded the motion. The motion passed unanimously. Dr. Gordon is to present the Board's concerns to Ms. Daniel.

The Board reviewed the new information received from Susan B. Tuman, President of Operation Topcat. The board took no action.

The Board reviewed the information on Ms. Jane Fisher, owner of Paw Prints, concerning animal dentistry. The Board directed Mr. Hearn to write her to cease and desist the practice of veterinary medicine.

Dr. Gordon made a motion to grant Dr. Allen L. Dahl a limited veterinary license until he can sit for the May 1997 state examination. His practice will be limited to small animal work in Rich Square, North Carolina. The motion was seconded by Dr. Edwards. The motion passed unanimously.

The Board reviewed the requests of Dr. Tom Redding, David Darvishian, Dianna Shattuck, and Midy Newman for an extension on their continuing education requirements. Dr. Padgett made a motion, seconded

by Dr. Edwards to grant their request provided they pay the \$50.00 late renewal penalty. The motion passed unanimously.

The Board reviewed the request of Dr. Tonya Nowell and Chris Neville for an extension on their continuing education requirements. Dr. Padgett made a motion, seconded by Dr. Edwards to grant them a 90 day extension. The motion passed unanimously.

The Board reviewed the request of Dr. Katherine Queck to deny the name requested by Dr. Russell Breckwoldt for his new practice facility. The Board stands on the previous decision to approve the name.

The Board adjourned the meeting to enter into executive session to discuss personnel. The motion was made by Dr. Gordon and seconded by Dr. Padgett. The motion passed unanimously. The meeting was adjourned at 4:10 p.m.

The meeting reconvened at 4:25 p.m.

On a motion by Dr. Padgett, seconded by Dr. Lewis, the Board approved the actual expenses for this meeting.

The meeting was adjourned on a motion by Dr. Padgett and seconded by Dr. Edwards at 4:35 p.m.

Respectfully Submitted,

Thomas M. Mickey Executive Director