President Joseph Gordon, D.V.M., called the regular meeting of the Board to order at 8:30 A.M. Others in attendance were Board members Drs. David Brooks, Herbert Justus, Amy Lewis, David Marshall, and Kenneth Padgett. The Board Attorney, Mr. George Hearn, and Executive Director, Mr. Thomas Mickey were also present.

The Executive Director read the minutes of the November 2, 2000, meeting. On a motion made by Dr. Lewis, seconded by Dr. Marshall, the minutes were approved as corrected.

The Board reviewed the draft of a letter to Mr. John Brochu prepared by the Executive Director. After receiving his reply the Executive Director is to follow-up with the veterinarians that are supervising Mr. Brochu and request a status report from them as well.

The Board approved the response, prepared by the Executive Director, to the letter from Mr. Christopher W. Lloyd, President & Chief Operation Officer, of PetMed Express concerning Carteret Animal Hospital.

The Board reviewed the draft of a letter to Susan B. Tuman, President for the Board, of Operation Topcat, prepared by the Executive Director. The Board directed the Executive Director to include a request for information on their trap, neuter, and release protocols. Ms. Tuman should also be informed that the Board requests at least a 30-day notification of all future events and that an observer or compliance officer of the Board may wish to attend. The Board will require approval of each specific event.

The Board requested that the Executive Director include the questions on the initial application for licensure on the veterinary and technician renewal form.

The Board continued its discussion from its last meeting of boarding, animal shelters and Humane Societies.

The regular meeting of the Board adjourned at 9:40 A.M. for a tenminute break.

The regular meeting of the Board reconvened at 9:50 A.M.

The Board recognized Dr. Fred Faragalla. He expressed his dissatisfaction with the Board's previous decision regarding veterinary equine dentistry. He also discussed with the Board the proposal of the Board of Directors of the American Veterinary Dental College to facilitate the establishment of an Academy of Veterinary Dental Technicians. Dr. Faragalla also distributed copies of an article he contributed to the Journal of Veterinary Dentistry. Dr. Faragalla left the meeting at 10:10 a.m.

Dr. Gordon reported on the feedback he has received from the November 2000, President's letter. He has also asked Dr. Dennis Wages to present information about professional impairment at the next Board meeting. If Dr. Wages is unable to attend, a suitable representative will attend in his place. Dr. Gordon also reported on the progress of the Legislative Committee and the drafting of revisions to the Veterinary Practice Act.

Mr. Hearn reported that Friends of the Court briefs will be filed by other Occupational Licensing Boards in response to the Ms. Karen Keltz case by the end of the month. Mr. Hearn also reported on the current Per

Diem allowance allowed by Statute. He will be preparing a deadline schedule of Committee Letters for the approval of Dr. Gordon.

The Executive Director distributed a financial report to the Members of the Board. Dr. Lewis made a motion to approve the report. Dr. Gordon seconded the motion. The motion passed unanimously.

Report of Committee on Investigations No. 1

00006-1-1 Dr. Dana Jones and Dr. Kevin Monce, (Complaint of Ms. Nancy and Edna Deas) – Continued.

00048-2-1 Dr. Kevin Monce, (Complaint by the Board) – Continued.

00038-1-1 Dr. Karen Marie Bulluck, (Complaint of Dr. James R. Davidson) – Withdrawn at the request of Dr. Davidson.

Dr. Padgett made a motion to approve the Committee on Investigations Number 1 report. Dr. Lewis seconded the motion. The motion passed unanimously.

Report of Committee on Investigations No. 2

00040-1-2 Dr. Mitchell K. Barnes, (Complaint of Mr. Carl Richter) – Dismissed, no probable cause.

Dr. Padgett made a motion to approve the Committee on Investigations Number 2 report. Dr. Brooks seconded the motion. The motion passed unanimously.

Report of Committee on Investigations No. 7

00035-1-7 Dr. Don H. Gwynn and Dr. David Alan Conde,

(Complaint of Ms. Bonnie Poythress) –

Disciplinary action – Letter of Caution.

00047-1-7 Dr. Randolph William Wetzel, (Complaint of Ms.

Catherine McMurray) – Disciplinary action, Letter of Reprimand.

00044-1-7 Dr. Dennis L. Jackson, (Complaint of Ms. Linda
R. White) – Disciplinary action – Letter of
Caution.

Dr. Marshall made a motion to approve the Committee on Investigations Number 7 report. Dr. Justus seconded the motion. The motion passed unanimously.

The regular meeting of the Board adjourned at 12:30 P.M. for a tenminute break.

The regular meeting of the Board reconvened at 12:40 P.M.

Dr. Justus made a motion to allow Dr. Ernest L. Forbes an extension until December 31, 2001, to earn his required continuing education. The basis for the motion is Dr. Forbes' being diagnosed with multiple myeloma. Dr. Lewis seconded the motion. The motion passed unanimously.

Dr. Padgett made a motion to accept the application for veterinary license from Dr. Mary T. Schenk. Dr. Lewis seconded the motion. The motion passed unanimously.

The Board directed the Executive Director to send to any practice in which an inspection report indicates that caps and gowns are not used for invasive abdominal surgeries, a letter explaining the current standard of care is not being met.

The Board worked on a draft policy to adjudicate cases involving impairment. The Board will continue the development of this policy at its next meeting.

The Board directed the Executive Director to initiate a Board complaint in all cases in which it is determined that the practice of veterinary medicine appears to be taking place in a facility that has not been inspected.

The Board directed the Executive Director to initiate a Board complaint against Scott Line, D.V.M. for his possible unlicensed practice of veterinary medicine from a facility that has not been inspected by the Board.

The Board reviewed the earlier information presented by Mr. Hearn concerning per diem. No further action was taken.

The Board developed a job description for a Board investigator.

On a motion by Dr. Justus, seconded by Dr. Padgett, the Board approved the actual expenses for this meeting.

The meeting was adjourned by unanimous vote upon a motion by Dr.

Justus and seconded by Dr. Padgett at 3:50 P.M.

Respectfully Submitted,

Thomas M. Mickey Executive Director